



POWERED BY 
UNDER ARMOUR

2025 May Madness Tournament Manual

Locations

Spooky Nook Sports | 75 Champ Blvd. | Manheim, PA

Team Registration

Tournament registration is open in AES from August 1st, 2024, until May 2nd, 2025, or until the event is full. <https://advancedeventsystems.com/37109>

Divisions & Age Groups

- National – Intermediate (*13s - 17s*)
- American – Regional (*13s - 17s*)
- Club - Fundamental (*14s - 16s*)
- Girls U12 (*12s & 18s only*)

Entry Fee

\$550 per team

Payment

Entry Fees can be paid for by mailing a check OR online using our new payment platform through PlayerFirst.

You will receive a confirmation e-mail from AES for the team(s) you registered. You will also receive an email from PlayerFirst, within an hour of your AES registration.

The confirmation from PlayerFirst will contain a link that will allow you to log-in and pay online.

You are still able to pay by check if you wish to do so. Mailed checks can be sent to:

3Step Sports

PO Box 458

Drexel Hill, PA 19026

Note: All checks should be made payable to 3STEP Sports, LLC. Please send one check per club, and include your official event entry form.

Complete payment is due no later than April 1, 2025.

Note: *Payment does not guarantee acceptance. Teams are accepted based on order of payment received and room in the event. If the division is full by the payment deadline, the team(s) will be waitlisted until a space opens. If a space does not open, the waitlisted team(s) will be refunded.*

Refund Policy

- Teams must withdraw before 3/22/25 will receive a full refund.
- Teams that withdraw after 3/22/25 but before 4/12/25 will receive a 50% refund.
- Teams that withdraw after 4/12/25 are not eligible for a refund.

See [Northeast Power Series Policies](#) for more refund and credit policy details.

Online Team Check-in

Online team check-in will open on Wednesday, 5/7/25 at 12:00 PM (ET) and will close on Friday, 5/9/25 at 8:00 PM (ET) through AES. Club Directors must verify the rosters by 8 PM on May 9th to confirm that their rosters are accurate, and the team is ready to compete.

Player and Coach Credentials Pick-up

Tournament credentials are required for all athletes and coaches to enter the venues throughout the tournament. Coaches may pick up their credentials Saturday morning at the venue unless otherwise specified in email communications from 3Step.

Admissions & Ticketing

Tickets are ALL pre-sold through the My Madness Ticket pagea. Tickets will be available for purchase closer to the event.

Everyone entering the event over the age of 10, including siblings of players, MUST have a ticket. Spectator wristbands must be worn on the wrist.

Refunds must be requested within 30 days of purchase via email to tickets@topcourtevents.com. Refund requests should include the name of the event, name of

the purchaser, and which ticket(s) the request is for. Tickets that have been scanned are NOT eligible for a refund.

Tickets are not able to be refunded after the 30 days post purchase due to our ticketing software.

Venue Details

- Doors Open
 - Doors open at each venue one hour before the first matches are set to start.
- Lost & Found
 - If you believe you lost something during the event, please connect with the tournament desk or venue staff. Any lost items left at our events will be given to the venue.
- Athletic Trainers
 - Trainers are available for preventative taping and injury response, evaluation, and treatment, as well as post-play treatment (ice/wrapping). Athletes should bring their own tape. Tape provided by the trainers is designated for injuries only.

Venue Specific Information

- Spooky Nook Sports
 - Parking:
 - Parking is \$10/day and \$20/weekend
 - Carpooling is encouraged due to limited parking.
 - All cars MUST enter the parking lot via 75 Champ Blvd.
 - Cars will not be able to access the general parking lot from the main entrance on Spooky Nook Rd.
 - Outside Food
 - No coolers or outside food are allowed into the facility.
 - A Smoothie Bar, Food Court, and full restaurant are available on-site.
 - Spectator Seating & Team Camping
 - Spectator seating is available, but personal chairs are allowed.
 - Team Camping is available on the second floor mezzanine.

Tournament Format

4 Team Pools (2 Day Event):

The desired format for each division is four (4) team pools on Saturday followed by bracket play on Sunday. The results of pool play will determine where the teams will play on Sunday. In the desired format, 1st and 2nd place from pool play will go to Gold Bracket, 3rd place to Silver Bracket and 4th place to Bronze Bracket.

As mentioned, this is the desired format. However, this is subject to change and also is subject to the amount teams in the given division. Uneven numbers may require us to have the following:

- A pool of 3 that is playing automatic 3 Sets on Saturday.
- Two or three, three team pools, that will play normal best of 3 and then crossover between the pools to determine seeding for the bracket
- Bronze brackets that are actually 3 team pools for Sunday.
- Additional Crossovers Needed

Please check with the tournament staff if you have any questions while looking at your schedule.